

MINUTES OF THE AGM OF CITIZENS ADVICE AYLESBURY VALE HELD IN THE ST LAURENCE ROOMS, WINSLOW ON 25th OCTOBER 2018

Present: Guy Hawking (in the Chair), Linda Walton, Nevil Coulson, Diana Davis, Lawrence Renshell, Jane Mordue, Simon Friend, Judy Brandis, Warren Whyte, Poonam Gupta, Llew Monger, Jan Rolfe, John Harvey, Rich Wiltshire

Apologies: John Beckerleg, Andrew Sangster, Karen Warner

1. Chair's opening remarks

Guy Hawking opened the proceedings by extending a warm welcome to Cllr Warren Whyte BCC Buckingham East, Jan Rolfe Grants and Voluntary Sector Support Officer AVDC and Cllr John Harvey Mayor of Buckingham Town Councillor and Trustee of BACAB, as well as to a number of CAAV volunteers present, CAAV staff and our invited guests

2. Minutes of the Annual General Meeting of the charity held on 27th September 2017.

On a proposal by Jane Mordue, seconded by Diana Davis, the minutes were approved as a true record. There were no matters arising.

3. Appointment and resignation of trustees

It was proposed by Lawrence Renshell, seconded by Linda Walton, that three new trustees, already co-opted, should be confirmed as trustees, namely Patricia Chadwick, Poonam Gupta and Karen Warner. It was so agreed by the meeting.

Under the procedure for the rotation of trustees, Nevil Coulson resigned as a trustee, but being eligible was re-elected as trustee and secretary for a further term.

4. Adoption of Annual Report and Accounts

The trustees considered the annual accounts of Citizens Advice Aylesbury Vale (CAAV) together with the letter of representation, for the year 2017/18. On a proposal by Guy Hawking, seconded by Linda Walton, the report, accounts and letter of representation were duly adopted.

It was noted that the accounts for 2017/18 were not comparable with those shown for the previous year, because the accounts for 2016/2017 were for Citizens Advice Aylesbury and District alone, having merged with Citizens Advice Buckingham, Winslow and District during the year. For the benefit of Staff and

Volunteers the Treasurer would be requested to produce a brief report showing the combined accounts for 2016/17 to indicate the impact of the merger.

In the context of the merger, Jane Mordue said she would be happy to support the spread of the Buckingham home visiting service across the whole of CAAV and confirmed that BACAB likewise offered their support.

5. Independent Examiner

ECL Howard Watson Smith LLP, the charity's independent examiner, were seeking an increase in fees. It was agreed therefore that they should be re-appointed for the coming year subject to their demonstrating value for money.

6. Vote of thanks to volunteers

The Chair proposed a vote of thanks to all the volunteers for all their support and contribution over the last year in what was a difficult period.